



नेपाल क्षयरोग निवारण संस्था  
**NEPAL ANTI-TUBERCULOSIS ASSOCIATION**  
Central Office  
Kalimati, Kathmandu-13, Nepal

C.D.O. Kathmandu Reg.491 35/36 / SWC Reg. No. 22 / Pan No. 302304945, Tel: 014276451 , E-mail : nata.antitb@gmail.com

RFQ No:

Date: 25 Feb 2020

### Request for Quotation (RFQ)

This is for your reference that, NATA is planning to procure the material mentioned below for and thus invites Quotations from interested / potential Suppliers. The details items & specifications and terms and conditions are as below:

S.N	Description/Specifications	Unit	Total Quantity Required	Rate per Unit	Total Amount	Remarks
1	Printer Multifunction 3 in 1	Per piece	1			
	Sub total					
	VAT 13 %					
	Other cost					
	Grand Total					

**Note:** Same as MF244DW Digital Multifunction Laser printer. Please add another sheet for more details if necessary.

**Total Amount in Figure ( जम्मा रकम ) :**

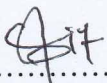
**Total Amount in Word (जम्मा रकम अक्षरमा ) :**

#### Terms and Conditions:

1. Quotation should be submitted by 02 March 2020 before 17:00 hrs. It shall remain your responsibility to ensure that your quotation will reach the address on or before the deadline. Quotations that are received by NATA after the deadline indicated above, for whatever reason, **shall not be considered for evaluation.**
2. Quoted rate should be inclusive of 13% VAT and TDS 1.5% will be deducted as per Rules & Regulations of Nepal Government.
3. Any discrepancy between prices in figures and words, the amounts in words will govern.
4. Any discrepancy between unit rate and line item total resulting from miscalculation, the unit rate will govern.
5. NATA is in no way obligated to select the lowest bidder.
6. The successful bidder will be notified at the earliest date possible.

7. Selected supplier may need to come up with sample before purchase agreement and purchase order. Offer verification will be Verified and evaluated by NATA Representative. If NATA found less quality sample than required then NATA can switch the supplier.
8. Suppliers have to provide copy of firm registration certificate, VAT registration certificate, and TAX clearance document while submitting RFQ.
9. After the completion of work payment will be made via A/C Payee cheque in favor of your Company/Supplier.
10. Payments will be made within 15 days after receiving undisputable invoice.
11. If you have any objection or expectation in payment terms, please clarify

**12. NATA reserves all the rights to accept or reject any or all quotation/(s), in part or in full, alter any provisions of this RFQ as deemed necessary at any time without assigning any reason or whatever.**

  
 .....  
**Sanjay Shrestha**  
**Program Manager**  
**NATA**

**Supplier Word:**

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**To**  
**NATA**  
**Kalimati, Kathmandu.**  
**I hereby provide you the rate of above specified material of RFQ including VAT.**  
**Above mentioned material will be delivered on..... and along with that given**  
**rate of RFQ will be valid till.....**

.....  
**Name of Suppliers :**  
**Address:**  
**Phone No:**  
**Date:**

**Stamp:**

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If the above Terms and Conditions are acceptable to you, please submit sealed quotation.